



Mankar College

MANKAR, PURBA BARDHAMAN
WEST BENGAL-713144

ESTD : 1987

NAAC Accredited at 'B+'

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Ref. No.

Date

Notice - 4/2023-24

Date: 11.03.2024

A meeting of the IQAC will be held on 19th March 2024 at 12:00 PM in the IQAC room to discuss the following agenda:

1. Review and prioritization of the NAAC Peer Team recommendations based on available funds.
2. Formation of a Research Cell to promote faculty research activities, projects and seminar.
3. Procurement of laboratory equipment, gymnasium upgrades, and ICT facility improvements through RUSA funds.
4. Continuous purchase of library books as per NEP 2020 curriculum, utilizing library fee revenue.
5. Preparation of feedback analysis regarding IQAC recommendation and respective action taken and plan implementation at the end of the academic session by IQAC.
6. Discussion on CAS promotions for Dr. Prabir Kumar Pal, Mr. Makeshwar Rajak, Dr. Abhik Dasgupta, and Mr. Subrata Mondal.
7. Miscellaneous (if)

Ghosh
Coordinator,
IQAC, Mankar College

**Coordinator
IQAC
Mankar College**

Shallata
Principal,
Mankar College

**Principal
Mankar College**



মিটিং রেজল্যুশন বহি

MEETING RESOLUTION BOOK

মিটিং নং / Meeting No.	4/2023-24
তারিখ / Date	19.3.24

উপস্থিত সভ্যগণের নাম

NAME OF MEMBERS PRESENT

স্থান Place	IQAC Room
সময় Time	12:00

১১. *G. Haldar* 19.3.24
১২. *Shush* 19.3.24
১৩. *Alauk Dasgupta* 19.3.24
১৪. *Dr. B. B. Chatterjee* 19.3.24
১৫. *Subrata Mandal* 19.3.24
১৬. *R. Banerjee* 19.3.24
১৭. *Mural Kr. Mandal* 19.3.24

- ৮। ৪. A. B. Bandyopadhyay 19.3.24
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নং / No.	রেজল্যুশন / Resolution Adopted
	The Principal, chairperson of IQAC, took the chair and the meeting started. Following resolutions have been taken after detail discussion of the scheduled agenda.
1.	The Proceedings of the last meeting were confirmed.
2.	It was resolved that all recommendations provided by the NAAC Peer Team have been thoroughly discussed in the IQAC meeting. It was further decided to work on these recommendations based on the availability of funds. The NAAC Peer Team's recommendations include the following ten points:
i)	Formation of a research cell to promote workshops, seminars, faculty development programs (FDPs), and research projects for teachers.
ii)	Establishment of more computer lab, language lab and other laboratories with necessary equipments.
iii)	Introduction of job oriented, skill oriented and more postgraduate courses.
iv)	Procurement of equipments for the gymnasium.
v)	Formation of a male hostel.
vi)	Upgradation of classrooms, laboratories and staffrooms with IT-enabled facilities.
vii)	Acquisition of the latest books and journals for the library.
viii)	Enhanced and active functioning of the IQAC

- team, particularly regarding policy implementation.
- ix) Ensuring that the Anti Ragging cell, Women cell, Students' Grievance cell, and Placement cell work more effectively and profoundly.
- x) Active engagement of the alumni association in various activities.
3. The IQAC resolved to implement the NAAC Peer Team recommendations sequentially and in stages, subject to the availability of funds. Prioritization of initiatives will be decided during periodic IQAC meetings.
4. a) In accordance with the NAAC Peer Team recommendations, it was decided to establish a Research cell to promote research activities among faculty members. The research cell will be formed with the aim of encouraging faculty to undertake research projects, organize and participate seminars, workshops and faculty development programs. This cell will act as a dedicated platform to foster a culture of academic inquiry and knowledge dissemination. Dr. Amitava Bandopadhyay, Dept. of Computer Science and Dr. Himasha Paulit, Dept. of History will serve as the Coordinators of the Research Cell. The cell will be equipped with computers, printers, and related software based on available funds to provide essential facilities for research activities. Additionally, the functions of the Research Cell will be aligned with the Research Advisory Committee, which was formed in adherence to UGC guidelines. Research scholars of the college will also have access to the cell's resources and facilities. The establishment and equipping

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নং /No.	রেজল্যুশন / Resolution Adopted
	of the Research cell must be completed within 2024-25 academic session to ensure its timely functioning and support for the academic community (Item no.(i) of resolution no. 2).
4b)	As recommended by the NAAC Peer Team, laboratory instruments will be purchased using funds from the Rashtriya Uchchatar Shiksha Abhiyan (RUSA) to enhance the college's laboratory facilities (Item no(ii) of resolution no.2). In this regard, the departments of Geography, Computer Science, Physics, Chemistry, Nutrition, Physical Education, Mathematics and Commerce will be granted the necessary resources to procure the required instruments and enhance their respective laboratory facilities.
4c)	The IGAC resolved to upgrade the gymnasium (both for boys and girls) by purchasing advanced instruments, utilizing funds from RUSA (Item no.4 of resolution no. 2)
4d)	To improve teaching and learning infrastructure, projectors and interactive boards will be purchased to upgrade ICT facilities in

নং /No.	রেজল্যুশন / Resolution Adopted
	classrooms. This initiative will also be funded through RUSA (Item no. 6, resolution no. 2)
4e)	The IQAC advised the purchase of library books to upgrade the library facilities as per the NAAC Peer Team recommendations. Priority will be given to fulfilling demands under the National Education Policy (NEP 2020) syllabus until the allocated funds for book purchases are exhausted. The purchase process will be continuous to address future academic needs. (Item no. 7 of resolution no. 2)
5.	The IQAC recommended utilizing the college funds (generated from revenue collection under the library fees) to purchase books for the library as per the requirements of the NEP curriculum. It was further advised to prepare an annual budget that includes departmental allocations for this purpose.
6.	The IQAC will prepare a feedback analysis report at the end of the academic session, summarizing its recommendations and advice to various sub-committees and cells from the coming session 2024-25. The Action Taken Report (ATR) will also be evaluated based on these recommendations to ensure accountability and progress.
7.	Dr. Prabir Kumar Pal, Assistant Professor of Bengali (stage 3), Dr. Abhik Dasgupta, Assistant Professor of Geography (stage-3), Mr. Makeshwar Rajak, Assistant Professor of Hindi (stage-3) and Mr. Subrata Mondal, Assistant Professor of History (stage-2), have submitted their

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	Career Advancement Scheme (CAS) applications. They have successfully qualified for promotion to the next stage based on their API scores. The first three are set to be promoted to Associate Professor on 1st April 2023, 20th August, 2023 and 21st April, 2024 respectively. The latter will be promoted to Assistant Professor at stage 3, effective from 1st June, 2021. <u>Action take report</u> 1. The IQAC organized a one-day workshop on "Mental Wellbeing and Professional Development" on December 22, 2023 in collaboration with Guskara Mahavidyalaya, Galsi Mahavidyalaya, Vivekananda Mahavidyalaya, Burdwan. 2. IQAC has already taken steps to implement recommendations of NAAC Peer Team. Work is currently underway on 6 out of 10 recommendations - 3. The reporting format for IQAC by various sub-committees will be aligned with the upcoming binary accreditation system. 4. Some departments have initiated add-on courses, further implementation has been temporarily paused. This is to align the courses with the requirements of the upcoming binary accreditation system, after which they will resume accordingly.

Signature 19.3.24

Principal
Mankar College